

General Information: Foundation 2

Dear Parents

Welcome to Foundation Two at JESS! Detailed below are some general points of information about the arrangements within the year group.

Arrival / Departure at School

Classroom doors will be open at 7.40 am. Please bring your child into the classroom via the outside door which is labelled with the class teacher's name. Registration will take place at 7.50 am. If you bring your child to school after this time, please let the primary office know that your child has arrived so the class register can be suitably amended.

If your child will be leaving school with another adult other than yourself, please make sure this is entered in the pick-up books when you drop your child off in the morning to authorise that they may be collected by someone else.

Parents are urged to pre arrange pick ups to alleviate the volume of calls received in school. Should your arrangements change during the day due to an **emergency** please telephone the school reception to advise. **To avoid class interruptions this method of communication should be used in emergencies only.**

As in the morning please collect your child via the outside classroom door at 2.00 pm. Should an unavoidable delay occurs, please call Primary Office (ext. 300), so we can reassure your child that you are on the way.

Late Class

For children with siblings in Key Stage One or Key Stage Two in the Primary School, a late class is in operation. Younger children should be collected **5 minutes before** the oldest sibling's **normal class time ends**. **This provision is only for children with siblings in another primary year group.**

Playtime

There are two periods in the day when the children get a chance to have a break in the playground. Children are supervised at all times by three members of staff. A wide range of resources are available for your child to play with during this time. Personal toys are permitted in the playground with the exception of guns. The school cannot accept responsibility for lost or damaged toys and so we recommend children do not bring anything fragile or precious. **Children are required to wear hats.** All children have access to drinking water.

Snacks

After play the children have their snack. This is a time when healthy and hygienic eating habits are promoted.

We have found that most of our children respond very well to a variety of small containers offering chopped-up fruits, cheese, vegetables and different selections of breads or pasta.

Fizzy drinks and sweets are not permitted at school.

Please ensure that the children have drinks containers that they can open. Each child must bring his/her own non-spill, refillable water bottle as they are encouraged to drink water throughout the day.

Please ensure that your child's lunch box is clearly labelled with their name and class. As certain children may have allergies to particular food items, we do not allow the sharing of food. **Nuts must be avoided.**

Uniform and Equipment

All children from Foundation through to Year Six wear school uniform. It is extremely important that all these items are clearly marked with the child's name in order to avoid confusion and loss of uniform items. **Naming of all uniform items is essential.**

Earrings and nail polish are not permitted at school. Girls with long hair must wear it tied back. Blue or JESS hairbands only to be worn. Boys are not permitted to have long hair; collar length is the maximum length allowed. Ankle length socks (white for girls, navy blue for boys) should be worn.

As the weather cools down children may wish to wear the school sweatshirt or cardigan. This must be navy blue – no zips or hoods are permitted. These items are available from our uniform suppliers.

P.E. kit can be brought to school on Sunday and taken home each Thursday. Although trainers will be needed for P.E. they will not be required until November, when the outdoor activities begin.

For P.E. the children wear white shorts and T-shirt with the 'JESS' logo in the appropriate house colour. (This stays the same throughout their time at JESS). They also require an extra pair of socks. A school swimming costume should be worn with a swim hat in the appropriate house colour. Towel and flip-flops will be required.

Lanner – yellow Saker – red Merlin – blue Peregrine – green

*** Please note that these are house colours and are not linked to class colour**

Children need the designated JESS book bag (available from one of the uniform suppliers) in which they can carry their library book. They must bring this to school on their designated Library Day. Timetable arrangements will be given to you in September.

Large bags or smaller wheeled suitcase bags are not permitted as they present us with significant storage and safety issues.

Reading

Children should be encouraged to read every night for enjoyment in a relaxed environment. To increase their level of comprehension and widen their vocabulary it would be appreciated if parents would support the reading time with their children. Please sign your child's reading record on a daily basis. More guidance on supporting your child's development as a reader will follow later in the term. Jolly Phonics sounds and words of the week will also be sent home with instructions and details of the support we need you to give your child.

Parent/Teacher Liaison

Teachers are usually available informally at the beginning and end of the day for short messages or questions. Should you need more time to speak to the teacher, please arrange a mutually agreeable time for you to meet. If you need to see the teacher, but do not normally deliver or collect your child from school, please telephone the school office and it will be arranged for you.

We request that you inform the school officially, if your child is absent from school at any time other than the normal school holidays. If your child is ill, please inform the school nurse on **04 422 4618** on the first day of absence.

In terms one and three children take part in swimming sessions. With very few exceptions if your child is well enough to come to school then they are well enough to take part. Ongoing treatment of ear infections, sutured wounds, or broken limbs, for example would preclude taking part in these sessions. In these cases a letter is required to qualify this.

We hope you will find this information of use and wish you all a successful year.

Yours sincerely

The Foundation 2 Team