

**Section 1 - About Your Son/Daughter** (please use the details as per their passport) Enquiry Ref. No. \_\_\_\_\_

Family Name		I.D. Card No	
First Name		Preferred First Name	
Second name, <i>If applicable</i>		Third name, <i>If applicable</i>	
Date of Birth <i>dd/mm/yyyy</i>		Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Nationality <i>As per passport where the residence visa will be/is stamped</i>		Religion <i>Do not leave blank</i>	
Country of Birth		Place of Birth <i>e.g. town / city</i>	
Does your son/daughter hold any other passport?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please specify country of issue	

**Section 2 – About Your School Requirements**

Year of Entry required <i>e.g. 2012</i>	
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Does your son/daughter have any brothers or sisters <u>already attending JESS</u> ? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give their details below,
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Full Name	Current Year Group	Branch of JESS they attend

Does your son/daughter have brothers or sisters <u>already on our waiting list OR that you are now applying for</u> ? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give their details below.
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Full Name	Date of Birth	Year applied for	Branch of JESS applied for

**Section 3 - About Your Debenture \***

\*Before completing please refer to the literature contained in your pack or our website about JESS Debentures [about debentures](#)

Please indicate the status of your application, and complete the relevant section below.	Corporate <input type="checkbox"/> Personal <input type="checkbox"/>
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**Corporate Debenture** Subject to confirmation by JESS administration \*Please refer to the parent declaration on page 4.

Are you entitled to use an existing Corporate Debenture at Arabian Ranches?	Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure <input type="checkbox"/>
Please state company name	Position within the Company
Name of eligible parent	Staff Grade
Have your company issued you with a debenture number	Staff or personnel number
You are aware that if you are not eligible for a corporate debenture, your application may <b>NOT</b> be accepted, dependent upon the waiting list status at the time of application.	Yes <input type="checkbox"/>

**Personal Debentures**

You are aware that all personal applications are subject to payment of a personal debenture valued at Dhs20,000 which is payable at the point of offering a place, this is held by JESS until they leaves at which time it is refunded.	Yes <input type="checkbox"/>
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**Section 4 - Languages**

Is English your son/daughter's first language?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If English is not your son/daughter's first language are they fluent in English?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is English the first language spoken at home?	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Section 5 - Parent / Guardian Details &amp; Contact Information

	Parent / Guardian 1	Parent / Guardian 2
Relationship to child		
Family Name		
First Name		
Nationality		
Religion (mandatory)		
Name of Employer		
Occupation		
County/Location of Employment		
Work Telephone <i>If overseas please include codes</i>		
Residence Telephone <i>If overseas please include codes</i>		
Mobile Telephone <i>If overseas please include codes</i>		
E-mail Address for Correspondence <i>Please print in capital letters</i>		
Currently residing in Dubai?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If No, when do you arrive (month/year)?		

**NB: All correspondence prior to joining JESS is sent via email**

## Section 6 - Postal Communication (Local correspondence address)

PO Box	City	Country
Please add a department or other information to ensure post is delivered promptly.		

## Section 7 – Medical Information &amp; Special Circumstances

Is there any <b>medical information</b> concerning your son/daughter health that you feel we should be aware of <b>OR</b> are they currently taking any regular medication? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please give details below. Continue on a separate sheet if necessary.

Are there any <b>special circumstances</b> that you feel we should be aware of e.g. immediate relatives who are deceased, whether your child is adopted, etc? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please give details below. Continue on a separate sheet if necessary.

## Section 8 – About your son/daughter's education to date

Please give details below of your son/daughter's current /most recent school.			
Name of school	Curriculum offered	Current Year group	Start date (month/year)
Branch, if applicable	Country	Has your son/daughter has already left please enter the last date of attendance (month/year)	

Section 9 – Current School Contact Details *NB: JESS reserves the right to contact the previous school for further information*

Please enter the contact details of your son/daughter's current /last school attended <i>In addition to evaluating the information on this application form, we will be contacting your son/daughter's current school for a reference.</i>			
Contact person		Tel Number	
Email Address		Website	

**Section 10 – Academic Qualifications**

GCSE/IGCSE - Please complete the core subjects and additional option subjects indicating grades predicted or attained.

If your son/daughter has not completed GCSE/IGCSE courses, please complete details of the curriculum followed with any relevant grades.

Subject	GCSE/IGCSE		OTHER CURRICULUM	
	Predicted Grade from last school report	Actual Grade (if known) and date exam(s) taken	Predicted Grade from last school report	Actual Grade (if known) and date exam(s) taken
Curriculum Followed				
English				
English Literature				
Mathematics				
Science - <i>please select</i>				
<i>Either:(combined sciences) Science</i>				
Additional Science				
<i>Or:(single sciences) Biology</i>				
Chemistry				
Physics				

Please indicate in the box below any additional qualifications/educational experience, e.g. Music examinations, International Award, etc.

**Section 11 – Option Choices *please complete appendix 1***

Subject and levels your son/daughter wishes to study in the IBDP Students wishing to take the full IB Diploma need to be indicated on the Option Choice Form. Students must ensure that they take one subject from each group and that they have three subjects at Higher Level and three at Standard Level. In addition to this all students must complete the Core Programme which includes Theory of Knowledge, CAS (Creativity, Action Service) and the Extended Essay.

**Section 12 – Additional Support**

Has your son/daughter ever been assessed as having special learning, emotional, physical or psychological needs or been recognised as gifted/talented? Yes  No . If yes, please explain in your Parent Statement and describe any special programmes he/she has had to meet these needs and/or attach relevant information if necessary.

Has your son/daughter ever been recommended, or evaluated, in or out of school, for possible learning or behavioural problems? Yes  No  (If yes, please include specific information in relation to such evaluations and provide any relevant reports).

Please note that any offer made by JESS is subject to the school being able to meet the individual needs of your son/daughter. JESS reserves the right to contact the previous school for further educational information.

If it is discovered that important educational / behavioural / physical / medical information has been withheld at registration, dismissal from the school may result.

**Section 13 – Student Statement *please complete appendix 2***

All prospective students need to complete the Student Statement and submit this together with the application. The purpose of this statement is to help us know you better. It must be written **by hand** and in English. We are interested in knowing not only about your academic ability and your best or favourite subjects, but also about you. Please write freely about yourself and be as specific as possible.

**Section 14 – Parent Statement *please complete appendix 3***

All prospective parents need to submit this statement is to help us understand why you feel JESS and the IB Programmes suit your son/daughter's educational needs and to understand your expectations for their education.

Here are some suggestions as to what you could include:

- o Your opinion of your son/daughter's strengths and weaknesses
- o Family circumstances which may affect your son/daughter's performance/behaviour (e.g. divorce, recent bereavement, immediate relatives who are deceased, whether the applicant is adopted, accidents, disability, illness)
- o Your hopes and ambitions for your son/daughter
- o Expectations you have of JESS
- o Any problems you anticipate
- o Where your son/daughter may continue his/her education after leaving JESS

### Important: Please read all the information carefully and sign the parental statement

It is a requirement that you inform the school of any medical, physical, behavioural or academic circumstance that has, or may have, an effect on your son/daughter's ability to cope independently within the normal classroom situation. Any offer made by JESS is subject to the school being able to meet the individual needs of any child. JESS reserves the right to contact the previous school for further educational information. **If it is discovered that important educational / behavioural / physical / medical information has been withheld at registration, dismissal from the school will result.**

### MINIMUM DOCUMENTS REQUIRED BY JESS AT REGISTRATION – IN ALL CASES:

- Fully completed and signed application
- AED 500 Registration Fee ([method of payment below](#))
- Completed Options Form ([appendix 1](#))
- Student Statement ([appendix 2](#))
- Parent Statement ([appendix 3](#))
- Photocopy of your son/daughter's passport
- Photocopy of your son/daughter's birth certificate
- Full end of year school report for the last completed academic year plus an interim report, *if applicable*
- Copy of any qualification certificates

All applications must be submitted together with a **non-refundable** registration fee of Dhs500, payable by the following methods at either JESS reception, **please note that we are unable to accept payment by credit card.**

- UAE Dirham cheque
- Cash
- Bank Transfer to the following account

<b>Account No:</b>	60601364422301	<b>IBAN Number:</b>	AE200320060601364422301
<b>Account Name:</b>	Jumeirah English Speaking School, Arabian Ranches		
<b>Swift code:</b>	LOYDAEAD	<b>Bank:</b>	Lloyds TSB Bank plc, Box 3766, Dubai

*NB: If you make this payment via bank transfer please ensure you email a copy of your bank confirmation to [accounts@jess.sch.ae](mailto:accounts@jess.sch.ae) in order for us to reconcile your payment with your application*

### DOCUMENTS REQUIRED BY JESS UPON ACCEPTANCE OF A PLACE & PRIOR TO ENTRY INTO SCHOOL – IN ALL CASES

- Photocopy of your son/daughter's residence visa, or UAE entry stamp and a letter from sponsoring company advising visa under process.
- Two colour passport sized photographs of your son/daughter
- Completed Medical Declaration & supporting documents, ([this form will be provided by JESS & is required prior to entry](#))
- Finalised Debenture, this will be detailed in your offer letter, either
  - o Personal Debenture Declaration & payment of Dhs 20,000 (Twenty Thousand AED)
  - o Corporate Debenture Nomination from completed and stamped by your employer
- Payment of a Non Refundable Entrance/Acceptance Fee of Dhs 500, details will be provided by JESS in your offer letter
- Proof of academic achievement, as detailed in your offer letter
- Original transfer certificate, completed and fully attested, if applicable, as per the UAE KHDA requirements
- Most recent complete and detailed progressive school report, as per the UAE KHDA requirements

Further information about UAE KHDA requirements can be found on our website [school admissions](#)

<b>Parental Declaration</b>			
My signature confirms that the information I have given on this application is true and current, and I agree to provide JESS with all of the required documentation upon the offer of a place for my son/daughter. I understand it is my responsibility to inform JESS of any changes relating to the academic progress of my son/daughter and my contact information. I also confirm that I understand that a debenture will be required to secure my son/daughters place and that if this is not available through my company then I will be required to fund the Dhs20,000 Arabian Ranches personal debenture upon offer of a place.			
I agree that the information I have provided is subject to confirmation and that if this information proves to be incorrect my registration may not be accepted. I understand that the registration fee of Dhs500 is non-refundable under any circumstances regardless of whether JESS is able to offer a place to my son/daughter or not.			
I am aware of the admission policy and have read the page of the JESS website <a href="#">admission policy</a> prior to submitting this application.			
<b>Signature</b>		<b>Print Name</b>	
<b>Relationship to child</b>		<b>Date</b>	
<b>Payment Method of Registration fee</b>			

**Please note that applications will be dated upon receipt of the registration fee being received by JESS.**

For Office Use Only							
<b>Receipt Number</b>		<b>Date paid</b>		<b>Staff Grade</b>		<b>Staff/Personnel number</b>	
<b>Company Nominated</b>				<b>Debenture Status</b>			<b>Deb No.</b>
<b>Debenture Comments</b>							
<b>Quick Note Summary</b>							
<b>Intake group Eligible</b>	<b>Yr Group</b>		<b>Term</b>		<b>Academic Yr</b>		
<b>Application Status</b>				<b>Acknowledgment</b>		<b>Date Sent</b>	

**PARENT STATEMENT (Appendix 3)**

The purpose of this statement is to help us understand why you feel JESS and the IB Programmes suit your son/daughter's educational needs and to understand your expectations for their education.

(Please refer to page 3 of the application form for further advice).

**STUDENT STATEMENT (Appendix 2)**

The purpose of this statement is to help us know you better. We are interested in knowing not only about your academic ability and your best or favourite subjects, but also about you. Please write freely about yourself and be as specific as possible.

*Please complete in English, **by hand**, in black or blue ink*