

- Events that are listed in the 'Upcoming Events' summary may not have been notified to you previously in an individual email therefore the weekly update will be the first time that you will be made aware of them.
- We will continue to give out hard copies via the children for all events / trips that need a reply slip returning and/or payment to be made, however a separate email will not be circulated. The actual date of the event/trip and the deadline for payment / return of permission slips will be flagged up to you on the weekly update as a reminder.
- For most events, further information (and reply slips if appropriate) can be found within their listing on the website 'Events Calendar'. It is highly advisable, therefore, to follow the link under the 'Upcoming Events' table every week (shown below in yellow) if you need further information about any of the events listed.

Upcoming Events

Date	Event	Location	Start time	End time
22/10/2009	Sale of signed books by Peter Murray	Library	10:00 AM	12:00 PM
22/10/2009	JPG Book & Bake Sale	Primary Courtyard	12:00 PM	02:30 PM
25/10/2009	Swimming		08:00 AM	09:00 AM
26/10/2009	Year 5 visit DIPC Art Exhibition		09:00 AM	01:00 PM
27/10/2009	Swimming Gala - Year 4	Swimming Pool	08:00 AM	09:00 AM
28/10/2009	Swimming Gala - Year 5	Swimming Pool	08:00 AM	09:00 AM



For further information or detail for any of these, or to view any events that are further ahead, please follow the link below:
[The link printed here takes you to the events calendar on the website](http://www.jess.sch.ae/arabianranchesprimary/events.aspx) → <http://www.jess.sch.ae/arabianranchesprimary/events.aspx>
 (NB Arabian Ranches Primary is shown as an example here. In your weekly summary, it will refer to your child's school)

This link shown above is given every week and takes you to the 'Events Calendar'. It can also be easily accessed at any time from the home page. Just click on the relevant school in the 'What's on at:' section, here

These Events calendars are 'dates for your diary' summaries. They list events by month and in date order with the earliest at the top of the list. How the page looks is shown overleaf.



The website 'Events Calendar'

The screenshot shows the website interface for JESS Arabian Ranches Secondary. At the top, there are navigation tabs for 'Primary school Jumeirah', 'Primary school Arabian Ranches', 'Secondary school Arabian Ranches', and 'Sixth Form Arabian Ranches'. The 'Secondary school Arabian Ranches' tab is selected. Below the navigation is the school logo and the text 'Arabian Ranches Secondary'. The main heading is 'Events'. There is a date range selector 'Show Events Between:' with two calendar icons and a 'go >' button. To the right of the date selector is a calendar for November 2009. Below the calendar is a list of events: 'Book Collections for Secondary Book & Bake Sale' (From 27/10/2009 - To 04/11/2009), 'Year 6 to Year 7 'Taster' Day' (From 03/11/2009 - To 03/11/2009), and 'Year 11 Subject Teacher / Parents' Evening' (From 03/11/2009 - To 03/11/2009). Each event has a 'more >>' link. A 'Print' link is also visible next to the date selector.

To see more information about an event click on the title or on '[more >>](#)'

To see one month ahead or prior, click on the single arrows

To see 3 months ahead or prior, click on the double arrows

This screenshot is similar to the first one but with additional annotations. The 'Show Events Between:' date range selector is now populated with dates. The 'Print' link is highlighted with a blue underline. The calendar for November 2009 is also visible. The event list remains the same.

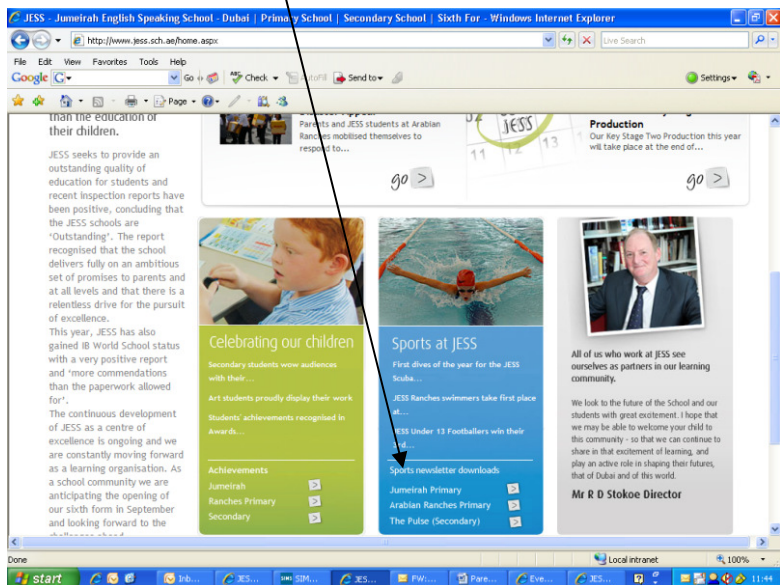
To look at events within certain dates, enter the dates here, then click 'go >'

If you want a printed summary of events, click '[Print](#)' (restrict dates first if you wish otherwise, all upcoming events entered in the calendar will show)

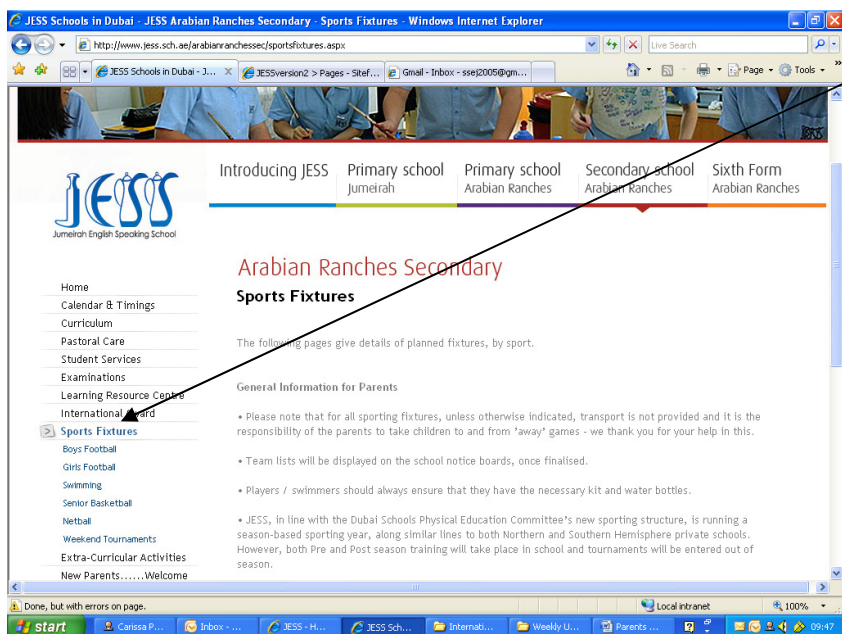
If you 'cancel' from the print option, you can then save it as a document if you wish

Sports Fixtures

All sporting fixtures for selected teams/squads (i.e. football matches etc) are NOT included in the events calendar. Summaries of all fixtures can be found in the links (one for each school) at the foot of the 'Sports at JESS' box on the home page, shown here. This link is also given in each weekly update.



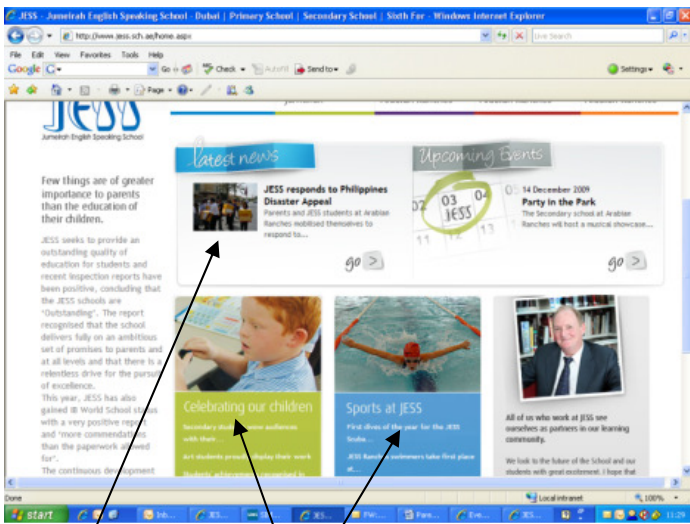
Within the sports fixtures section, there are sub-pages – one per sport – showing fixture dates, times, locations, sometimes team lists too, for that particular sport. (Secondary shown below as an example)



Events and Sports fixtures give you information about things that are planned for the future - dates for your diary. The other useful area for parents is the 'News' area. This gives you brief summaries and photos of certain events and sports fixtures after they have happened to tell you what went on!

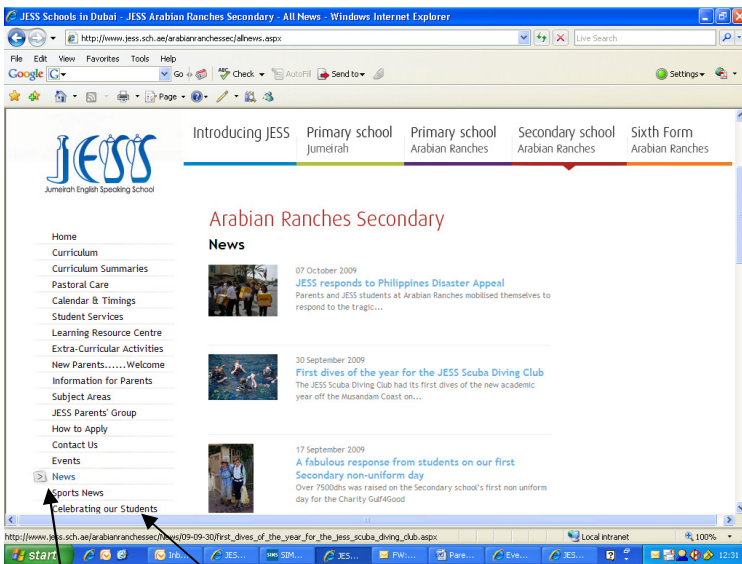
News

For certain events, a short news summary will be placed on the website. (See overleaf).



Main news stories will appear scrolling on the homepage, and certain stories also show on the home page under 'Celebrating Our Children' and 'Sports at JESS' ...

.....but all news stories can also be found within the 'News' pages of the relevant school, by clicking on the 'News' tab down the left-hand side or on the 'All News' label on the right-hand side



Within each 'News' page, stories are in date order, with the most recent showing first.

News stories relating to **students' general successes** (i.e. Effort Cup, school performances or any other non-sports related success story) are found under 'Celebrating our Pupils'. (This is called 'Celebrating our Students' within Secondary).

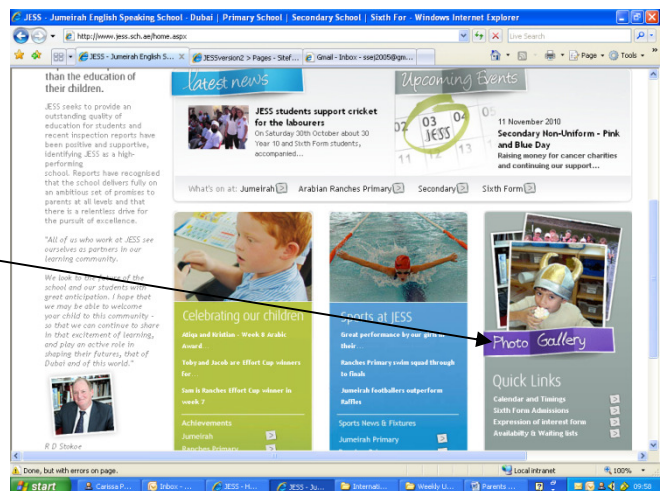
All **sports stories** are found here under 'Sports News'. There is also a link to sports stories within the sports fixtures tables.

Photo Galleries

A relatively new section of the website is the 'Photo Gallery'.

The photo galleries are accessed directly from the home page, by clicking this link.

In it, you can view photo albums for different events that have taken place at JESS.



What else can you find on the website?

Lots of useful information can now be found on our website. Here is a listing of some areas that you may find useful to refer to the website for:

JESS Parents' Group (JPG)

Jumeirah JPG

<http://www.jess.sch.ae/jumeirahprimary/JESSParentsgroup.aspx>

Upcoming Events

<http://www.jess.sch.ae/jumeirahprimary/JESSParentsgroup/JESSParentsgroupupcomingevents.aspx>

Arabian Ranches JPG

<http://www.jess.sch.ae/arabianranchesprimary/jessparentsgroup.aspx>

Upcoming Events

<http://www.jess.sch.ae/arabianranchesprimary/jessparentsgroup/jpgupcomingevents.aspx>

(NB The JESS Parents' Group tab within the Secondary school directs you to the Arabian Ranches Primary JPG page, as the JPG at the Ranches includes all parents – Primary & Secondary.)

Clubs (extra-curricular activities)

Jumeirah

<http://www.jess.sch.ae/jumeirahprimary/cas.aspx>

Arabian Ranches Primary

<http://www.jess.sch.ae/arabianranchesprimary/Extracurricular.aspx>

Secondary

<http://www.jess.sch.ae/arabianranchessec/creativityactionandservice.aspx>

Sixth Form

<http://www.jess.sch.ae/sixform/creativityactionservice.aspx>

Community Activities (Brownies, football, ballet etc provided outside school hours by outside companies)

Jumeirah

<http://www.jess.sch.ae/Introducingjess/communityactivities/communityactivitiesjumeirah.aspx>

Arabian Ranches

<http://www.jess.sch.ae/Introducingjess/communityactivities/communityactivitiesarabianranches.aspx>

Health Office Fact Sheets

<http://www.jess.sch.ae/Introducingjess/jesshealthoffice/jesshealthofficefactsheets.aspx>

(As these are always relevant to all JESS schools, they are placed within 'Introducing JESS' on the website)

Bus Service

<http://www.jess.sch.ae/Introducingjess/schoolbus.aspx>

Calendar & Timings

<http://www.jess.sch.ae/Introducingjess/Calendarandtimings.aspx>

Uniform

<http://www.jess.sch.ae/Introducingjess/Uniform.aspx>

School Fees

<http://www.jess.sch.ae/Introducingjess/schoolfees/entranceandschoolfees.aspx>

The above four links (bus, calendar, uniform and fees) are also placed within 'Introducing JESS' on the website, but this information can also be found within the individual schools, along with other practical information relevant for both current and new parents, under the following pages:

Information for Parents

Jumeirah

<http://www.jess.sch.ae/jumeirahprimary/inforforparents.aspx>

Arabian Ranches Primary

<http://www.jess.sch.ae/arabianranchesprimary/infoforparents.aspx>

Secondary

<http://www.jess.sch.ae/arabianranchessec/informationforparents.aspx>

Sixth Form

<http://www.jess.sch.ae/sixform/informationforparents.aspx>

Within the 'Information for Parents' section of the Primary schools, you can also find information on transferring between the JESS schools (either at the end of year 6 or before this point) as follows:

Transfers within JESS (prior to Yr 6)

Jumeirah to Ranches

<http://www.jess.sch.ae/jumeirahprimary/inforforparents/internaltransfersjitoar.aspx>

Ranches to Jumeirah

<http://www.jess.sch.ae/arabianranchesprimary/infoforparents/internaltransfersartoji.aspx>

At the end of Year 6 (Primary to Secondary)

Jumeirah

<http://www.jess.sch.ae/jumeirahprimary/inforforparents/transitionjitoar.aspx>

Arabian Ranches

<http://www.jess.sch.ae/arabianranchesprimary/infoforparents/attheendofyear6.aspx>

Curriculum Information (Summaries, Workshop handouts etc)

Jumeirah

<http://www.jess.sch.ae/arabianranchesprimary/curriculuminformation.aspx>

Arabian Ranches Primary

<http://www.jess.sch.ae/arabianranchesprimary/curriculuminformation.aspx>

Secondary

<http://www.jess.sch.ae/arabianranchessec/curriculum.aspx>

Exam & Coursework Information (Secondary only)

<http://www.jess.sch.ae/arabianranchessec/examinations.aspx>

All our curriculum summaries, along with many other documents and forms that you may find useful to download such as fees, bus service, introduction booklets, registration forms, location & site maps, medical forms etc can be found in the following page:

JESS Downloads

<http://www.jess.sch.ae/Introducingjess/jessdownloads.aspx>

REMEMBER.....

- **Many events** listed on the weekly summary will **NOT have been notified to you previously** in a separate email so you need to look carefully for anything that you think may be relevant to your son /daughter(s). If you think that it is relevant to you, you should follow the link to the events calendar on the website, find the event and open it to look at the detail.
- All trips / meetings **needing a reply slip** and/or payment **will still be sent as a hard copy** via your son/daughter. If you don't receive this or if you lose it, all details and the reply slip can be printed off from the website (within its event listing).
- As well as listing all trips / meetings / events on the actual date that they are scheduled for, the weekly update will also include **reminders of deadlines** to return payment / reply slips.
- All **selected matches / swim galas will NOT appear on the weekly update**. Summaries of all fixtures can be found in the links at the foot of the 'Sports at JESS' box on the home page and this link is also given in weekly updates.
(The exception to this is all swim squad information for Arabian Ranches which is found at www.swimara.com)

We hope that you find this guide useful. We would be grateful for any feedback which will help us to continually improve the website.

Please email websitefeedback@jess.sch.ae